



END OF INTERNSHIP EVALUATION REPORT

TO BE COMPLETED BY INTERN

Please note:

- This evaluation is to be submitted by each Intern, **one (1) week** before the end of their Internship Programme. Each Intern's feedback will be important to assist Montego Pet Nutrition in continuously improving our Internship Programme. Offering.
- Additional space is provided for your comments.
- Please comment on any evaluation marked marginal or unsatisfactory.

Intern Name:				
Supervisor / Mentor:				
Department:				
Internship Period:	From:		To:	

Please evaluate the following aspects of your internship		Excellent	Very Good	Average	Marginal	Unsatisfactory
SECTION 1	I had reasonable access to an available workstation, computer, telephone (if applicable), information and work-related resources that are used by the Department to which I am assigned.	☐	☐	☐	☐	☐
	Additional comment(s) applicable to Section 1:					



Please evaluate the following aspects of your internship		Excellent	Very Good	Average	Marginal	Unsatisfactory
SECTION 2	I was exposed to relevant activities and processes of Montego Pet Nutrition and was allowed to take part in relevant and appropriate activities as part of Montego's Internship Programme.	☐	☐	☐	☐	☐
	Additional comment(s) applicable to Section 2:					

Please evaluate the following aspects of your internship		Excellent	Very Good	Average	Marginal	Unsatisfactory
SECTION 3	I found the Internship Programme valuable in that it provided opportunities for learning and growth.	☐	☐	☐	☐	☐
	Additional comment(s) applicable to Section 3:					



Description of your main tasks and functions during your Internship period:	Comment on how you experienced these tasks/functions. Include positive and negative feedback.
General comments:	

SIGNATURE: INTERN

Date

SIGNATURE: SUPERVISOR / MENTOR

Date